

Leader's Briefing

IssueTitle

Author: LeadOfficer
Meeting date: MeetingDateLegal

Portfolio: (Please tick relevant item)

Strategy and Reform	Leader	
Health and Wellbeing	Dep Leader	
Communities, Social Justice and Wealth Building	AB-G	
Finance, Property and Assets	MT	
Planning, Regeneration and Business Support	BE	

Executive Member comments/decision:

1.

Shared Senior Management Team comments/recommendations:

2.

Issues for discussion:

3.

Report/Information (attached) (if needed):

4.

Key questions/decisions required:

5.

